Title: Government Relations Manager  
Reports to: Senior Director of Policy & Mobilization  
Location: Washington, DC

THE POSITION:
Do you want to join a dynamic and growing organization working to advance harm reduction policies and practices across the United States? Do you have an understanding of or interest in how the nation’s history of racialized drug policies have caused egregious harm to people most vulnerable to structural violence? Do you have the knowledge and skills to advocate at the federal level for policies that lead to tangible changes in the lives of people who use drugs and their communities?

Harm Reduction Coalition is seeking a full-time Government Relations Manager based in Washington, DC to lead our federal advocacy activities and support in our community mobilization efforts. The ideal candidate will have experience with federal policy work, political or issue based campaigns, and/or harm reduction policies and programs.

The Government Relations Manager implements and advances Harm Reduction Coalition’s policy priorities by leading our federal policy and legislative advocacy on issues relevant to the health, safety, and well-being of people who use drugs, including syringe access, overdose prevention, HIV/AIDS and viral hepatitis, as well as incarceration, housing, and access to health care. The Government Relations Manager supports our community mobilization efforts by working closely with the Senior Director of Policy & Mobilization to design and implement civic engagement projects and issue advocacy campaigns. The Government Relations Manager is responsible for representing Harm Reduction Coalition in meetings with Congressional staff and federal officials; tracking relevant legislation and policy developments; preparing advocacy materials; and representing Harm Reduction Coalition in national coalitions and cultivating advocacy partnerships.

ORGANIZATION DESCRIPTION:
Harm Reduction Coalition’s mission is to promote the health and dignity of individuals and communities affected by drug use. As a national advocacy and capacity building organization, Harm Reduction Coalition aims to shift power and resources to people most vulnerable to structural violence and racialized drug policies. We advance harm reduction policy and practice through five core programs:

1. harm reduction policy and advocacy;
2. national training and capacity building initiatives;
3. national and regional conferences;
4. publications and resources; and,
5. technical assistance on overdose prevention education, hepatitis C prevention and treatment, syringe access expansion, and the US opioid crisis.

Collectively, these core programs aim to shift power and resources to people most vulnerable to structural violence and work toward our North Star Statement: **Harm Reduction Coalition creates spaces for dialogue and action that help heal the harms of racialized drug policies.**

**DUTIES AND RESPONSIBILITIES:**

- Lead federal policy and advocacy strategies in consultation with the Senior Director of Policy & Mobilization to advance Harm Reduction Coalition’s goals including by:
  - Developing and cultivating strong relationships with key Congressional offices, federal agencies and Administration officials
  - Representing Harm Reduction Coalition in meetings with Congressional staff and federal officials and coordinating meetings for other staff and other members of the harm reduction community as necessary
  - Participating in coalition and advocacy meetings, representing Harm Reduction Coalition’s positions and issues
- Supporting the organization’s community mobilization work to build political power among people who use drugs
- Supporting the policy team’s work as necessary including by:
  - Tracking relevant legislation and policy developments
  - Developing written materials to support advocacy goals

**REQUIREMENTS:**

- Minimum 3-5 years of experience with policy advocacy and/or political or issue campaign work
- Familiarity with federal policy and advocacy a plus
- Proven ability to engage public and elected officials on policy issues
- Experience with policy analysis, development of advocacy materials, and coalition work
- Strong writing, communication, and public speaking skills
- Ability to travel periodically to New York and other locations as necessary
- Knowledge of harm reduction (or relevant background in public health and/or drug policy) a plus.

**SALARY RANGE:** $60,000-$75,000

**SUPERVISORY RESPONSIBILITIES:** n/a

**REPORTS TO:** Senior Director Policy and Mobilization

**FLSA STATUS:** Exempt

**TRAVEL:** Position requires heavy travel (20-30 days per year)
TO APPLY: Please use the below link to apply online for the Government Relations Manager position. The attachments should adhere to the following naming convention: “Lastname, Firstname_Cover Letter.” Only qualified applicants will be contacted for an interview. No phone calls or visits please.

People who currently use or have a history of substance use, sex workers, people of color, women, members of the LGBTQIA+ communities, and people living with HIV/AIDS and/or hepatitis C, or people who have experienced housing insecurity are strongly encouraged to apply. As an equal opportunity employer, Harm Reduction Coalition views the experiences associated with these identities as assets in this role and within our organization.

To submit your application, click HERE (external link).

DEADLINE: February 21, 2020