JOB DESCRIPTION

JOB TITLE: LGBT Health & Harm Reduction Coordinator

LOCATION: New York, NY

THE POSITION:

Do you want to address LGBTQIA+ health through the lenses of racial justice and harm reduction? Do you want to work for a dynamic organization committed to promoting the health and dignity of individuals and communities who are affected by drug use? Harm Reduction Coalition is seeking just that, an energetic self-starter who wants to improve the lives of people who use drugs, people engaged in sex work, and LGBTQIA+ individuals by helping build knowledge and skills.

The LGBT Health & Harm Reduction Coordinator supports the provision of Harm Reduction Coalition’s training and technical assistance work to end overdose and improve the health of LGBTQIA+ people and people who use drugs in New York City and State. This position will lead the development and coordination of the Lighthouse Learning Collective, a learning collective that brings together LGBTQIA+, harm reduction, and substance use treatment service providers in NYC to better understand and address issues that impact LGBTQIA+ individuals who use drugs. This position will also deliver trainings and technical assistance on key topics, including overdose education and naloxone distribution, medication assisted treatment, safer injection practices, and harm reduction services and strategies.

ORGANIZATION DESCRIPTION:

Harm Reduction Coalition is a national advocacy and capacity-building organization that works to promote the health and dignity of individuals and communities who are affected by drug use. As a national organization with primary offices in New York and California, we advance harm reduction policy and practice through five core programs:

1. Harm reduction policy and advocacy;
2. National training and capacity building initiatives;
3. National and regional conferences;
4. Publications and resources, and;
5. Technical assistance on overdose prevention education, hepatitis C prevention and treatment; syringe access expansion; and the US overdose crisis.

Collectively, these core programs work toward our North Star Statement: Harm Reduction Coalition creates spaces for dialogue and action that help heal the harms caused by racialized drug policies.
DUTIES AND ACTIVITIES:

● Develop and coordinate the Lighthouse Learning Collective, a collective that will bring together providers and participants from LGBTQIA+, harm reduction, and substance use treatment organizations to advance the health of LGBTQIA+ New Yorkers who use drugs
● Develop educational materials, training curricula, tools and quality indicators on various topics relating to the health of LGBTQIA+ people and people who use drugs
● Apply a racial justice lens to harm reduction and center the voices of people with lived experiences of drug use, HIV, hepatitis C, overdose, homelessness, incarceration, and sex work in all work
● Be proactive in keeping up with emerging program models, research, and epidemiologic data to update and refine educational materials, training curricula, and other communications
● Collaborate with other Capacity Building Services staff to develop program materials
● Establish relationships and coordinate communications with current and potential partners and consultants
● Actively recruit individuals and organizations to engage in the Lighthouse Learning Collective, and center voices and opportunities for Collective members to share stories, develop leadership skills, and uplift their work
● Collaborate across all departments and teams to align strategies, messaging, and priorities
● Maintain close collaboration with funding contract managers in implementation and provision of training delivery and capacity building assistance
● Support the conference team on aspects of conceptualizing, planning, and coordinating our biannual National Harm Reduction Conference

QUALIFICATIONS:

1. 2-4 years of work experience in non-profit program work, experience with training delivery and/or technical assistance, coalition-building, and/or delivery of services to people who use drugs, LGBTQIA+ people, and similar communities
2. Familiarity and experience with training curriculum design and facilitation
3. Passionate about using harm reduction principles and approach to address the intersection of LGBTQIA+ health and drug use
4. Working knowledge of Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, and Asexual (LGBTQIA+) health issues.
5. Must be detail-oriented, possess excellent organizational skills, with the ability to prioritize, multi-task, and meet aggressive deadlines.
6. Comfort and proficiency in current technology products including, but not limited to, G Suite, Microsoft Suite, webinar software for training, and project management systems.

FLSA STATUS: Exempt
REPORTS TO: Capacity Building Services Manager, East

SALARY RANGE: $50,000-60,000

TRAVEL: Position requires moderate travel (1-2 days per month)

TO APPLY: Please email a cover letter and resume to resumes [a] harmreduction.org. Subject line should read: “LGBT and Harm Reduction Coordinator position – last name.” The attachments should adhere to the following convention: “Lastname, Firstname_Cover Letter.” Only qualified applicants will be contacted for an interview. No phone calls or visits please.

People with lived experience of substance use, incarceration, homelessness, and/or sex work; people of color, women, and members of the LGBTQIA+ communities; and people living with HIV/AIDS and/or hepatitis C are strongly encouraged to apply.

DEADLINE: 6/21/2019