

## JOB DESCRIPTION

**TITLE:** Regional Director

**LOCATION:** Remote Position (Based in Kentucky, Tennessee, Indiana, West Virginia, or North Carolina)

### THE POSITION:

Do you want to end overdose and hepatitis C? Interested in the expansion of syringe service programming in the Appalachian region? Do you want to work for a dynamic organization committed to promoting the health and dignity of individuals and communities who are affected by drug use? Harm Reduction Coalition is seeking a team leader and project manager who can support our HepConnect regional initiative to reduce hepatitis C through expanded services, community education, and convenings.

The Regional Director will manage Harm Reduction Coalition's HepConnect initiative that aims to reduce hepatitis C through the expansion of harm reduction services, hepatitis C treatment, medication-assisted treatment, and the build out of a regional coalition to support this work. The HepConnect initiative is a project funded through 2021 with the opportunity to be expanded to 2024. The goal is to create a sustainable regional team to support training, capacity building, advocacy and policy work in the Appalachian region.

The ideal candidate is an individual who is a natural leader, team builder, and networker who can manage multiple complex projects at the same time. The Regional Director will be managing a multi-state initiative that includes technical assistance and grantmaking to strengthen harm reduction and hepatitis C prevention. This position will build out a regional team with up to four field staff working in the region to build community support for harm reduction including training, capacity building, technical assistance, community organizing, advocacy, and supporting local convenings.

### ORGANIZATION DESCRIPTION:

[Harm Reduction Coalition](http://www.harmreduction.org) is a national advocacy and capacity-building organization that works to promote the health and dignity of individuals and communities who are affected by drug use. With offices in New York and California and expanding to DC, we advance harm reduction policy and practice through five core programs:

1. harm reduction policy and advocacy;
2. national training and capacity building initiatives;
3. national and regional conferences;
4. publications and resources, and;
5. technical assistance on overdose prevention education, hepatitis C prevention and treatment, syringe access expansion, and the US opioid crisis.

Collectively, these core programs work toward our North Star Statement: **Harm Reduction Coalition creates spaces for dialogue and action that help heal the harms caused by racialized drug policies.**

## **DUTIES AND ACTIVITIES:**

- Lead the HepConnect regional initiative, including direct supervision of field staff, project oversight, delivery of training and technical assistance to providers, reporting, and ongoing dissemination of project activities internally and externally that centers the voices of people who use drugs
- Apply a racial justice lens to harm reduction and center the voices of people with lived experiences of drug use, HIV, hepatitis C, overdose, homelessness, incarceration, and sex work in all work
- Train and support field staff, including consistent team and individual supervision, ongoing assessment of skills building and professional development needs, coaching and leadership development to expand on existing skill sets, and regular team meetings to discuss project updates and community needs
- Serve as the primary contact for HepConnect related initiatives and work collaboratively with the Harm Reduction Coalition team to manage aspects related to grant-making, grantee support, communications and marketing, capacity building and training, technical assistance, and events
- Collaborate on planning, promoting, facilitating, and evaluating in-person training sessions, convenings, regional summits, and a pre-conference session with providers in the Appalachian region
- Coordinate with the national capacity building services team to triage and respond to training and technical assistance requests in states in the adjacent area
- Coordinate with the national policy team to support regional legislative and policy advocacy, coalition building, and community organizing
- Lead the adaptation of curricula material and presentations to suit the specific needs of the region or audience; develop new materials upon request and on an ongoing basis in coordination with the communications and marketing team
- Collaborate on project-specific and region-specific communications to external partners and organizations to highlight upcoming events, program features, funding opportunities, and resources
- Create a vision for sustainability of the regional team including mapping service gaps, connecting with potential partners, and building a development plan in collaboration with the Director of Development
- Support the conference team on aspects of conceptualizing, planning, and coordinating our biannual National Harm Reduction Conference

## **REQUIREMENTS:**

- Enthusiastic about expanding harm reduction opportunities through networking, coalition building, and grantmaking in the Appalachian region; familiarity with the region in terms of culture and dynamics is strongly preferred
- Dedication and connection to improving access to resources and to build power among people who are most vulnerable to structural violence (e.g. people of color, people who use drugs, people living with HIV and/or hepatitis C, people experiencing homelessness, veterans, etc); building the skills and power of people directly impacted to lead initiatives, be employed by organizations providing services, and hold leadership positions in the movement

- Experience as a provider or consumer of harm reduction services (e.g. syringe access, overdose prevention and naloxone, medication assisted treatment, hepatitis C testing and/or treatment) preferred
- Strong project management and team building skills, with a focus on ongoing assessment of team skills and development needs to build both internal capacity of Harm Reduction Coalition team members and the organizations we work with
- Ability and comfort to speak to a wide range of audiences - *from health departments to community members to elected officials* - on issues related to harm reduction, hepatitis C and HIV, overdose, drug treatment, stigma, racial justice, marginalized communities, and other related topics
- Experience with training and presentations on harm reduction topics; formal experience preferred, but not required
- Interest in networking and connecting providers to build coalitions and networks; community organizing experience preferred
- Experience in organizational development to increase capacity of non-profit and volunteer-run groups to build infrastructure for sustainability
- Ability to think strategically about systems and structures that impact the access to services (e.g. state policies, health department regulations, health insurance, funding allocations) to support HepConnect grantees to successfully navigate projects
- Extremely detail oriented, responsive, and organized
- Ability to work independently and on a team
- Experience working remotely; experience supervising remote staff is preferred

**SALARY RANGE:** \$60,000-\$70,000

**SUPERVISORY RESPONSIBILITIES:** Supervise 3 field staff in the region (all remote positions)

**REPORTS TO:** Deputy Director

**FLSA STATUS:** Exempt

**TRAVEL:** Position requires heavy travel = more than 21 days per year

**TO APPLY:** Please e-mail a cover letter and resume to [resumes@harmreduction.org](mailto:resumes@harmreduction.org). Subject line should read: "*Regional Director position – last name*". The attachments should adhere to the following naming convention: "*Lastname, Firstname\_Cover Letter.*" Only qualified applicants will be contacted for an interview. No phone calls or visits please.

**People who lived or ongoing experience with drug use, incarceration, homelessness, and/or sex work; people of color, women, and members of the LGBTQIA+ communities; and people living with HIV/AIDS and/or hepatitis C are strongly encouraged to apply. Harm Reduction Coalition sees the experiences associated with these identities as assets in this role and within our organization.**

**DEADLINE:** By 5pm PST on May 19th, 2019